

**EASTERN PLUMAS HEALTH CARE DISTRICT**

**SPECIAL MEETING  
OF THE  
BOARD OF DIRECTORS  
BOARD RETREAT**

**Wednesday, December 12, 2012**

**9am-3pm**

**Longboards**

**Minutes**

**1. Call to Order**

**2. Roll Call**

Present: Larry Fites, Janie McBride, Gail McGrath, and Jay Skutt

Absent: Lucie Kreth

Staff: Tom Hayes, CEO, Mark Schweyer, Jeri Nelson, Teresa Whitfield, and Cathy Conant

Visitors: Jack Bridge and Aspen Architects

**3. Oath of Office**

Ms. McGrath administered the Oath of Office to Larry Fites and Jay Skutt for their term of December 7, 2012-December 2, 2016.

**4. Roll Call**

Present: Larry Fites, Janie McBride, Gail McGrath, and Jay Skutt

Absent: Lucie Kreth

**5. Approval of Agenda**

The agenda was approved as submitted.

**6. Board Comments**

None

**7. Public Comment**

None

**8. EPHC Mission Statement**

Ms. McGrath read the Mission and Values Statement.

Lucie Kreth joined the meeting.

**9. Review of Master Planning Process**

Mr. Hayes introduced Dave Hitchcock, Aspen Architects. The Master Planning Process was reviewed and discussed.

**10. Review of Information Gathered So Far**

Dave Hitchcock, Aspen Architects discussed the following topics; Building Systems, Site and Civil Engineering Information, Demographic Information and Operational Information. There was brief discussion. Mr. Hitchcock stated that he will continue to gather Operational Information and will conduct interviews with department managers December 18<sup>th</sup> and 19<sup>th</sup>.

**11. Financial and Volume Information**

Ms. Nelson reviewed Department Volumes, Profitability, Contribution Margin and reimbursement grid. There was a brief discussion.

**12. Community Forum Notes**

The notes from the recent community forum were reviewed and discussed.

**13. Strategic Plan Dashboard**

The current Strategic Plan dashboard was reviewed and discussed.

**14. Where Do We Go From Here**

Mr. Hitchcock led a discussion of where we want EPHC to be in 2030. He also discussed the significant seismic requirements that will go into effect in 2030. To retrofit the hospital will be cost prohibitive so we have to decide what kind of new facility we need in the future. After much discussion it was the consensus of the Board and staff that we do need acute beds in the future, along with ER and ambulance services. The next steps in the master planning process are for Aspen to do interviews with staff and then outline possible options. A Planning Committee meeting will be scheduled for mid January to discuss further.

**15. Adjournment**

Ms. McGrath adjourned the meeting at 2:00pm.



Approval

1.24.13

Date